

Annex B: Work Plan Status

Task	Description	Start	End	Responsible	Status	Outputs and Output Targets (2007)
Component I. WTO Accession and Post Accession						
Objective 1: Ukraine Accedes to World Trade Organization						
Task 1.1	Manage Accession Process			Farhat		
1.1.1	Manage and assist in concluding the accession process by seeking to finalize the accession package –including Working Party (WP) Report and Schedules – and by participating, supporting, and reporting WP meetings	Jan-07	Dec-07		in progress	> Summary review of each version of Draft Working Party Report > Memorandum summarizing Working Party Meetings
Expected Results 1.1: Completion of Ukraine’s WTO accession proceedings in a timely manner						
Task 1.2	Build Support for WTO Accession and Ratification			Farhat		
1.2.1	Assist in WTO Hearings at the VR	Jan-07	Dec-07		in preparation	> Analytical comparative report of Ukraine's commitments for supporting VR Hearing (update of report provided under previous WTO project) > Educational materials disseminated > Two events on WTO
1.2.2	Assist the MinEcon in developing an Analytical Comparative Report of Ukraine’s commitments for supporting WTO ratification at the VR and, after the accession package is adopted, making use of the Partial Equilibrium Model, developed under previous USAID work, to study accession impact, taking into account regional integration (e.g., EU, CES, EuroAsEc) and free trade	Mar-07	Aug-07		in preparation	
1.2.3	Conduct seminars and roundtables jointly with the MinEcon (at least twice per year) and disseminate educational materials on WTO compliance	Feb-07	Sep-08		in progress	
Expected Results 1.2: VR ratification of WTO Membership; increase of public awareness of WTO and other commitments; assessment of accession impact						
Task 1.3	Complete WTO-Related Legal Reform *			Farhat		
1.3.1	Assist in drafting, evaluating, and commenting on any proposed amendments	Jan-07	Dec-07		in progress (when required)	> Summary table of Forms filled in 2007 for the VR Committee on European Integration in reviewing Draft Laws for WTO conformity > Weekly Status Chart during Plenary sessions > Database of WTO-required Draft Laws in English and Ukrainian
1.3.2	Track the legislative process via weekly updated Legal Reform Status Chart that will highlight the legislative progress and any outstanding issues and proposed remedies	Jan-07	Dec-07		in progress (when required)	
1.3.3	Work with the MinEcon to develop a database of draft laws in English and Ukrainian	Jan-07	Dec-07		in progress (when required)	
Expected Results 1.3: Development of WTO Membership-Enabling legal and regulatory framework for foreign trade and investment and development of GOU capacity to develop and implement a sound foreign trade policy						

* Note: Task 1.3. All 20 WTO related laws were adopted prior to the start of TIBA; there may not be any work Task 1.3 unless additional reform is requested by Working Party.

Task	Description	Start	End	Responsible	Status	Outputs and Output Targets (2007)
Objective 2: Ukraine Fulfills WTO Commitments						
Task 2.1	Implement SPS Agreement			Hjort		
2.1.1	Develop a SPS harmonization plan with the Codex Alimentarius, IPPC, and OIE standards	Jan-07	May-07		completed	> Harmonization plan with Codex/OIE/IPPC prepared > On-the-job training on harmonization > Proposals prepared to amend 4 SPS legal acts > Assessment of Laboratories needs > Guidelines to obtain international recognized accreditation prepared > Operating procedures for SPS Notification/ Enquiry Point prepared > Two SPS-related training events
2.1.2	Assist the National Codex Commission (NCC) in adopting the Codex through participating in NCC Working Groups, involving food associations, and assessing compliance cost with Codex including new testing methods	Jan-07	Nov-08		in progress	
2.1.3	Assist the Veterinary Department to adjust animal health SPS measures for greater compliance with OIE in the context of working groups	Jan-07	Nov-08		in progress	
2.1.4	Assist the Plant Quarantine Department to adjust plant health SPS measures for greater compliance with IPPC in the context of working groups	Jan-07	Nov-08		in progress	
2.1.5	Support the MOAP and MOH in adopting SPS-related regulations in key areas (e.g., manufacturer’s declaration, testing methods)	Jan-07	Nov-08		in progress	
2.1.6	Assist in obtaining internationally recognized accreditation for labs used to certify compliance of exported products with foreign market requirements	Jan-07	Nov-08		in preparation	
2.1.7	Assist the MinEcon Information Center in establishing procedures to handle and respond to WTO SPS notifications and enquiries, and provide ongoing information to interested parties regarding foreign country SPS notifications on proposed requirements	Jan-07	Dec-07		in progress	
2.1.8	Provide Training					
	A. To MOH and MOA on international standards and modern supervision/ testing methods	Apr-07	Oct-07		in preparation	
	B. To border personnel in inspection procedures, cargo examination, statistical sampling methods, sample handling and shipment procedures within Codex, OIE, and IPPC guidelines	Mar-08	Mar-08			
	C. To scientific personnel in MOAP and MOH on food risk assessment methods	Feb-08	Feb-08			
	D. Training the trainers at the MOH and MOAP on the full cycle, from farm-to-fork re new SPS laws	May-07	Oct-07			
Expected Results 2.1: Development of SPS harmonization plan, with SPS Measures in line with WTO; improve GOU capacity to set standards for new goods and services; develop GOU Capacity to develop/implement a sound foreign trade policy; improve legal/ regulatory framework for foreign trade; increase public awareness of WTO and other Commitments						

Task	Description	Start	End	Responsible	Status	Outputs and Output Targets (2007)
Task 2.2	Implement TBT Agreement			Hjort		
2.2.1	Assist in preparing draft Law on Market Supervision	Jan-07	Nov-08		in progress	> Recommended Amendments to Law on Market Supervision > Recommended Amendments to Law on Accreditation and Conformity Assessment > recommended Amendments to Law on Consumer Protection > Proposals to reduce list of goods subject to mandatory certification > Procedures for reviewing technical regulations and process for converting mandatory standards prepared > Assessment of Laboratories needs completed > Guidelines for joining ILAC and IAF prepared > On-the-job training (meetings, advice) on harmonization and implementation of proposals and recommendations
2.2.2	Assist in preparing amendments to the Law on Accreditation of Conformity Assessment Bodies, to facilitate membership in ILAC and IAF	Jan-07	Nov-08		in progress	
2.2.3	Assist in revising key legislation (e.g. the Consumer Protection Law) to comply with the recently enacted TBT Law	Jan-07	Nov-08		in progress	
2.2.4	Assist in reducing the list of goods subject to mandatory certification	Jan-07	Nov-08		in progress	
2.2.5	Assist in notifying the ISONET WTO Information Center accordingly	Jan-08	Sep-08			
2.2.6	Assist with the formation of the Standards and Technical Regulation Council at the Cabinet of Ministers by developing its Charter; developing procedures for reviewing and accepting or rejecting proposals for technical regulations; identifying criteria for advising Cabinet of Ministers on whether or not to adopt a proposed technical regulation; and establishing a sustained process for reviewing current mandatory standards for conversion to voluntary standards or technical regulations based, where necessary, on risk assessment	Mar-07	Nov-08		in preparation	
2.2.7	Help the National Accreditation Agency identify personnel and assess laboratory equipment and technology needs, and fulfill requirements for membership in ILAC and IAF	Jan-07	Jul-08		in preparation	
2.2.8	Provide training that covers, inter alia, risk assessment, notification, enquiry, international and other countries' TBT regulations, and lab testing	Apr-08	Jul-08			
Expected Results 2.2: Bringing TBT measures in line with WTO; increasing public awareness of TBT standards; and improving GOU capacity to set standards for goods and services						
Task 2.3	Establish Regulations for HACCP			Hjort		
2.3.1	Assist the HACCP Working Group under the NCC in the preparation of an Action Plan to establish an appropriate regulatory infrastructure for HACCP and adopt the ISO 22000:2005 series	Jan-07	Jun-07		Completed (action plan) Adoption of 22000 (in progress)	> Action plan developed for HACCP regulatory framework > One Training event on SPS/TBT Trends > Two events for training trainers
2.3.2	Provide training to regulatory officials in MOAP, MOH, and Derzhspozhyvstandart on global SPS/TBT trends and developments in food safety management and bio-security	Mar-07	Oct-07		in progress	
2.3.3	Select three local entities (one NGO at least) and help them prepare to qualify for international accreditation to confirm their competency in ISO 22000 Series certification	Jan-07	Nov-08		in progress	
2.3.4	Develop train-the-trainers course for HACCP auditors and provide training to at least 10 trainers	Feb-07	Nov-08		in progress	
Expected Results 2.3: Regulatory Framework for HACCP Established						

Task	Description	Start	End	Responsible	Status	Outputs and Output Targets (2007)
Task 2.4	Reform GOU Procurement Practices			Farhat		
2.4.1	Prepare a master plan that focuses on combating corruption and promoting sound legal and institutional reform aimed at this goal, as well as on providing effective supervision and public scrutiny of procurement practices	Jan-07	Mar-07		completed	> Roadmap for combating corruption in government procurement prepared > Amendments for the Law on Government Procurement prepared > Framework for publishing GOU procurement legislation and tenders on a website proposed > On-the-job training on implementing recommendations
2.4.2	Draft legal amendments that will bring the current laws in line with United Nations Mission on International Trade Law (UNCITRAL), Organization for Economic Co-operation and Development (OECD), and WTO GPA requirements	Feb-07	Apr-07		completed	
2.4.3	Update the WTO GPA Checklist to reflect the new GP regime	Jun-08	Oct-08			
2.4.4	Assist in preparing a WTO Entity Table (initial offer) for negotiating WTO GPA	Jan-08	Oct-08			
2.4.5	Help improve transparency on GOU procurement by publishing GOU procurement legislation and tenders on a website	Feb-07	Sep-08		completed	
2.4.6	Train the WTO Department and other relevant parties on negotiating accession to the WTO GPA to improve their negotiations skills and techniques. Training will cover WTO GPA negotiations procedures, formalities, and documentation	Jan-08	Jan-08		completed	
2.4.7	Provide other needed technical support and advice to enable WTO GPA Accession - TBD	Jan-08	Nov-08			
Expected Results 2.4: Development of plan for combating corruption in GP; bring GOU GP practices in line with best international; prepare WTO GPA negotiations documents; increased public awareness on GP; putting WTO GPA accession well underway						
Objective 3: Ukraine's Businesses Benefit from Ukraine's Accession into WTO						
Task 3.1	Fulfill WTO Commitments such as Assisting Ukrainian Businesses in Benefiting and Adjusting to SPS Standards & HACCP to increase exports			Hjort		
3.1.1	Develop a strategy and action plan to assist SME in adjusting to SPS standards and HACCP	Jan-07	Jun-07		Completed (SPS and HACCP)	> Strategy and action plan for SME adjusting to SPS Standards and HACCP developed > Report on General Constraints and Solutions to adjust to Codex and HACCP > Manual for three food sectors on complying with Codex, OIE, and IPPC respectively > Manual for specific food subsectors to allow staged introduction of HACCP > Model based on best practices for adjusting to SPS and HACCP developed > HACCP materials (e.g. ISO 22000 series) disseminated to business associations and food associations > 1 training event to food industry SME Representatives on complying with HACCP and International Standards > 1 train-the-trainers events to food associations on assisting their members in adopting HACCP and international standards > Materials on complying with HACCP and inetrnational standards disseminated through websites and food associations and to farmers through NGOs
3.1.2	Identify general constraints and devise solutions to adjust to Codex standards and HACCP, including general technological requirements, sanitary/hygienic conditions, and hazard control methods	Jan-07	Jul-07		in progress	
3.1.3	Develop and disseminate to SME sector-specific manuals (three sectors) for complying with various international norms (Codex, OIE, and IPPC) based on best practices and experience of SME elsewhere	Apr-07	Aug-07		in progress	
3.1.4	Develop and disseminate to SME sector-specific manuals (three sectors, including dairy processors) to allow staged introduction of HACCP in business operations based on proven least-cost methods, including a model of implementation of international food hygiene and safety management systems	Jan-07	Oct-07		in progress (1 completed)	
3.1.5	Benchmark SPS and HACCP implementation models in the region and the world and implement a model incorporating best practices	Mar-07	Oct-07		in preparation	
3.1.6	Assist two food sector associations to identify the sector firms that must participate in local and international supply chains	Apr-07	Aug-07		in progress	
3.1.7	Promote business-to-business partnerships to provide SME with guidance on firm-specific issues associated with adoption of international standards and HACCP to participate in supply chains	Mar-07	Nov-08		in preparation	

Task	Description	Start	End	Responsible	Status	Outputs and Output Targets (2007)
3.1.8	Help develop SME's capacity to compete in the market					
	A. Preparing HACCP course materials	Jan-08	Mar-08		in progress	
	B. Disseminating HACCP university course and training materials, including background information (e.g., good manufacturing and hygiene practices);	Apr-08	Nov-08			
	C. Translating and disseminating ISO 22000 series standards;	Jan-07	Jun-07		in progress	
	D. Delivering training sessions to food industry SME representatives on the advantages of food processing in compliance with international food hygiene and safety requirements and management systems; (two sessions)	May-07	Feb-08		in progress	
	E. Training the trainers from food industry associations to assist members with the adoption of international standards and HACCP; (2 sessions)	May-07	Mar-08		in progress	
	F. Disseminating information to SME via websites and food associations. Materials will be made available to farmers and farmer organizations in cooperation with the USAID-funded Farmer-to-Farmer program implemented by the Citizen Network for Foreign Affairs (CNFA)	Mar-07	Nov-08			
Expected Results 3.1: Participation of SME in foreign trade; improved capacity of food industry association to assist members in implementing HACCP; and private sector compliance with national and international standards and measures						
Task 3.2	Assist Ukrainian Businesses to Benefit from TBT			Hjort		
3.2.1	Assist business associations in identifying priorities for revising or developing new standards for goods and services, commenting on draft Ukrainian standards, and help developing compliant standards and technical regulations	Apr-07	Nov-08		in preparation	> Guidelines for businesses to participate in standards settings and development of technical regulations
3.2.2	Provide training on ISO 9001:2000 to improve quality of services	Apr-08	May-08			
Expected Results 3.2: Increased private sector compliant with national and international standards and measures and private sector participation in standards definition and adoption						
Task 3.3	Assist Ukrainian Businesses in learning about Ukraine's Commitments and their impact and in Accessing WTO Markets			Farhat		
3.3.1	Inform the private sector, particularly SME, through ongoing seminars (at least two per year) about their rights, obligations, opportunities, and challenges	May-07	May-08		in progress	> 2 seminars on rights/obligations/ops/challenges
3.3.2	Provide training, independently and jointly with WTO/UNCTAD ITC, using its series on market development for SME goods and services and trade information	Mar-08	Mar-08			
Expected Results 3.3: Increased participation of SME in foreign trade as result of awareness about WTO opportunities and skills to access new markets						

Task	Description	Start	End	Responsible	Status	Outputs and Output Targets (2007)
Task 3.4	Strengthen WTO Informational Services and Facilities			Farhat		
3.4.1	Help develop the MinEcon Information Center and assist in establishing its website to provide relevant information (e.g., goods/services commitments of Ukraine and other countries, WTO agreements, legislation, trade information) to assist SME in identifying export opportunities	Mar-07	Dec-07		in progress	> Key WTO documents on MinEconInfoCenter Website > Procedures for MinEconInfoCenter to secure ongoing information on trade regulations and standards (incl. WTO/UNCTAD ITC)
3.4.2	Assist the MinEcon Information Center in developing procedures (e.g., website linkages) to secure information on Ukraine and other countries' import/export regulations, standards, and technical regulations	Mar-07	Dec-07		in preparation	
3.4.3	Facilitate cooperation between the MinEcon Information Center and WTO/UNCTAD ITC to secure materials on exporting goods and services, such as trade in services ("A Guide for SME Exporters")	Mar-07	Dec-07		in preparation	
Expected Results 3.4: Establishment of MinEcon Information Center as a WTO Information Clearinghouse; increased private sector awareness of WTO and other commitments, resulting in increased participation of SME in foreign trade						
Component II: Improvement of the Business Environment						
Objective 4: Reduce the Cost of Doing Business in Ukraine						
Task 4.1	Ensure Proper and Effective Enforcement of the RPL	Jan-07	Jun-08	Kemple		
4.1.1	Work with key GOU partners (e.g., SCRPE, the Association "Center for Support of Regulatory Reform", and the VR Committee on Industrial and Regulatory Policy) and the private sector to draft and adopt amendments to the RPL; publish draft regulatory documents of the central GOU on a SCRPE managed website; define clear sanctions for violations of the RPL; and define court authority to repeal regulatory documents that violate the RPL	Jan-07	Jun-08			> 8 national/regional level WG meetings with public and private sectors to draft amendments > 2 working sessions to define revised VR rules > 2 working sessions to define revised CM rules > Amendments to RPL drafted > Draft amendments to laws are consistent with RPL
	A. Assist SCRPE to create Working Group responsible for elaborating draft amendments to the RPL	Jan-07	Apr-07		completed	
	B. Support the Working Group to analyze the status of implementing the Regulatory Policy	May-07	Jul-07		in progress	
	C. Assist the Working Group to draft amendments to the RPL	Aug-07	Dec-07		in progress	
	D. Assist SCRPE to prepare documentation (RIA, Explanatory note, etc.) required for consideration by Cabinet of Ministers and relevant central executive bodies and to inform Cabinet of Ministers and central executive bodies on necessity to make amendments to the RPL	Jan-08	Mar-08			
	E. Inform relevant committees of Verkhovna Rada on necessity to make amendments to the RPL	Jan-08	Jun-08			
	F. Work with key GOU partners and the private sector to draft amendments to the laws to be consistent with RPL	Jan-07	Dec-08		in progress	
4.1.2	Work with the VR Committee on Industrial and Regulatory Policy and different factions of the VR to amend parliamentary rules on drafting and adopting laws that are consistent with the RPL	Jan-08	Jun-08			
4.1.3	Set the basis to strengthen and improve the Cabinet of Ministers rules for the application of RIA and make them consistent with the RPL	Jan-07	Jun-08		in progress	

Task	Description	Start	End	Responsible	Status	Outputs and Output Targets (2007)
4.1.4	Assist national and regional executive bodies and local self governance bodies in defining more precisely the competence, functions and internal status of units responsible for enforcement of the RPL	Jan-08	Jun-08			
4.1.5	Provide training to private and public sectors at the national and regional levels regarding the implementation of the RPL, as well as to judges on their authority under the RPL	Sep-07	Jun-08		in progress	
Expected Results 4.1: Strengthened RPL capable of being enforced via reviewed provisions; increased awareness and capacity building of officials called to implement the law						
Task 4.2	Institutionalize RIAs and RIEs	Jan-07	Oct-08	Kempe Melnyk		
4.2.1	Work with key GOU partners to draft and adopt detailed guidelines for cost/benefit and effectiveness analysis based on internationally recognized methods for adopting regulations, so that implementation of RIA and RIE are improved	Jan-07	Dec-07		in progress	> Amendments to methodology of RIA and RIE > Guidelines for cost benefit analysis under RIA > Criteria for assessing the quality of RIAs > 2 working sessions on RIA/RIE-tailored operational processes > 3 training events for national/regional bodies on RIA and RIE
4.2.2	Develop clear criteria for assessing the quality of RIAs conducted by various ministries and support the incorporation of the criteria into the improved RIA methodology	Oct-07	Nov-07			
4.2.3	Improve the mechanism of applying RIA and RIE at various GOU levels	Jan-08	Nov-08			
4.2.4	Continue training (including hands-on) initiated by BIZPRO to relevant units of the aforementioned bodies on the application of RIA and RIE, publication of the draft regulatory acts, and maintain public-private dialogue	Sep-07	Nov-08		in progress	
Expected Results 4.2: Improved RIA and RIE implementation, criteria, and adoption of methodologies at all levels and key governmental entities (national, regional, and local), a private sector trained on the application of RIA and RIE, and publication of relevant regulations						
Task 4.3	Reform SCRPE to Convert it into an Entity for Effectively Implementing/Overseeing Regulatory Policy	Jan-07	Nov-08	Kempe		
4.3.1	Determine the current political will and plans underway to reform the SCRPE, and, if feasible, help develop a plan to help SCRPE evolve into a more effective entity	Jan-07	Sep-07		in progress	> Action plan of transforming SCRPE into more effective entity > Recommendations on transfer of non-regulatory work to relevant government entities
4.3.2	Define new functions, procedures, processes, staff requirements, and qualifications, via design documents and procedures manuals, as required	Oct-07	Mar-08			
4.3.3	Provide recommendations to the CM on transferring SCRPE's non-regulatory supervision work to other GOU entities	Jan-08	Nov-08			
Expected Results 4.3: Reformed, strengthened and effective entity for oversight of regulatory policy						
Task 4.4	Implement the Second Phase of GOU's Quick Deregulation (QDR) Strategy (in selected economic sectors and regulatory spheres at the national/regional level)	Jan-07	Nov-08	Kempe		
4.4.1	Work with key GOU partners to draft legislation and methodology on implementation of 2nd phase of QDR	Jan-07	Oct-07		in progress	> 5 working groups (GOU and private sector) operational > 5 sessions with GOU to establish accountability for QDR > Draft legislation and implementation methodology for 2nd phase of QDR
4.4.2	Help GOU establish controls and accountability for executing the initiative through the Secretariat of the Cabinet of Ministers and Secretariat of VR	Nov-07	Dec-07			
4.4.3	Assist the national level working groups in their review of laws and regulations and assist regional counterparts in coordinating with national level working groups	Jan-08	Nov-08			
Expected Results 4.4: Improved regulations applicable to selected economic sector (spheres); increased GOU accountability; laws and regulations coordinated at national and regional levels; business-unfriendly laws and regulations identified and amendments underway						

Task	Description	Start	End	Responsible	Status	Outputs and Output Targets (2007)
Task 4.5	Increased Business Community Participation in Regulatory Reform	Jan-07	Nov-08	Kemple Dudka		
4.5.1	Work with national and regional level public-private working groups to facilitate public discussions of draft regulations, priorities for reform, and monitoring and impact evaluation of regulatory reform in Ukraine	Jan-07	Dec-07		in progress	> Strategic communications plan implemented > Maintenance of database of professional associations > Private sector participates in drafting RPL amendments, and improved RIA and RIE methodology, Second Phase of QDR working groups activities > Public awareness campaign designed and implemented
4.5.2	Train private sector representatives, including business associations, think tanks, independent research institutions, etc. on RPL enforcement (specifically RIA and RIE)	Jan-07	Jun-08		in progress	
4.5.3	Provide assistance to professional associations and NGOs to strengthen their ability to advocate proper RPL enforcement	Jan-07	Jun-08		in progress	
4.5.4	Increase public access to information on regulatory reform processes via web resources and databases (e.g., those created with BIZPRO assistance, the regulatory reform section of the website of the Council of Entrepreneurs at the Cabinet of Ministers of Ukraine, SCRPE website, and others)	Jan-07	Jun-08		in progress	
4.5.5	Design and implement a public awareness campaign as a part of TIBA's communication strategy, to inform public and private sector participants on opportunities for active participation in reforms in Ukraine	Jan-07	Nov-08		in progress	
Expected Results 4.5: Active participation by strengthened private sector and business associations in regulatory reform, providing comments on draft legislation, and engaging in information dissemination activities via information sessions and website development						